

MO-RID Board Meeting Agenda for February 25th, 2017
9:00am- 12:00pm

Locations: Remote from home using FreeConferenceCall.com

Re: 1st Quarter Board Meeting

Date: February 25th, 2017

Status: Pre-approved

I. Call to order

a. Tara called to order at 9:20 a.m.

II. Introduction of board members

a. Present

- i. Tara Mavis President
- ii. Lisa Bolding Ballenger Vice President
- iii. Daniel Walker Treasurer
- iv. Sharon Hellwege Secretary
- v. Nadia Harvey NE Region Representative
- vi. Jerry Minchey Media

b. Absent

- i. Amy Miller SE Region Representative
- ii. Jovanna Bradford Professional Development

c. Unfilled positions

- i. Newsletter Chair
- ii. Central region representative
- iii. Southwest region representative
- iv. Membership Chair

III. Approval of agenda

a. Jerry Minchey moved to approve the agenda

b. Sharon Hellwege second

IV. Approval of 2nd quarter meeting minutes

a. Lisa Bolding Ballenger moved to approve 2nd quarter minutes

b. Daniel Walker second

V. Officer reports

a. President- Spoke to Lisa intermittently for updates about the conference, future of MO-RID. Emailed Katie M about newsletter with no response. Emailed Jovanna about professional development chair with no response. Went to the conference in July with Lisa Bolding Ballenger.

b. Vice President- Worked on planning the dance at MCDHH conference. Posted pictures and general information on Instagram.

c. Secretary- Helped make decorations for dance. Took some pictures and sent them to Lisa Bolding Ballenger from the dance. Also worked at the MO-RID booth and helped set up for the dance.

c. Treasurer- Mostly worked on the dance. Talked to a lot of people about joining MO-RID and kept track of bank records.

d. Northwestern region representative- Helped make decorations for the

dance. Worked the booth at the conference. Helped set up decorations for the dance.

e. Southeastern region representative- Not present

VI. Committee reports

a. Media- No report

b. Membership- vacant

c. Professional Development- Not present

VII. Unfinished business

a. Interpreter Survey

i. Not a lot was done with it. It is possible it will be deleted

b. Katie M for Newsletter

i. Tara will email about the newsletter

c. Media constant contact newsletter-

i. Jerry is primarily responsible for website, advertising, etc. In the past, there was a co-chair but no longer. Jerry and Lisa agreed that Jerry will be responsible for most of the work, but if he is unable to complete everything he will contact Lisa and let her know what has been done. Lisa agreed to complete the rest of the work.

ii. Newsletter will need to be out 15 days before the end of the quarter.

iii. MO-RID Facebook page and Constant Contact are ideal for advertising (workshops, etc). Those can be posted right away and don't have to wait for the newsletter.

iv. Everything needs to be sent to Jerry for the newsletter by March 10th. Jerry will send a reminder by March 3rd.

d. MCDHH Conference Dance update

i. Total amount available is \$3,947

ii. Breakdown of cost: \$588 on the floor, \$873.90 on the DJ, and \$143.43 on props/food for a total cost of \$1,605.33

iii. Thought the dance would cost \$962.22 so we have a negative total of \$643.11

iv. Right now we have \$3950 in the bank. We brought in \$470 through the booth. We did raise awareness on MO-RID through the booth

v. Next year we could probably have the dance and not spend as much. We could hire a local DJ and maybe get a sponsor for the dance. Sorenson was suggested.

vi. Daniel will check into the membership list on his other email account and possible set up a membership spreadsheet.

e. Legal Workshop

i. Amy Miller not present, no other thoughts

VIII. New business

a. Future of MO-RID

i. We need to communicate with each other if we want to keep this chapter going. It is hard to keep things moving without a full

board. It was brought up by Daniel that a strong organization has 40% of members doing something. To be most effective, we should focus on 1 thing at a time. If we start to multitask then things can slip through the cracks.

ii. Daniel will talk to Kathleen about setting up an ethics workshop for the different regions. This will be discussed more in detail on our next conference call.

iii. Jerry will add to newsletter that we need membership information (dues, contact information, etc). Jerry will write the blurbs for the newsletter and Tara and Lisa will proofread it before publishing.

b. Duties of each position per bylaws

i. Tara read the details of each position directly from the MO-RID website.

ii. The President, Vice President, Secretary, and Treasurer will need to meet at UMB Bank before the next business meeting so we are all on the account

iii. Tara will send the agenda to Jerry and he will send it out via Constant Contact.

iv. We now have a PO Box for correspondence.

v. Sharon will send the minutes to the board only to check for any edits that need to be made. Then it will be sent to Jerry to put on the newsletter as unapproved minutes.

vi. Daniel will send in monthly updates to Tara (bank records, etc) for communication purposes

vii. Tara will write up the duties for the Professional Development Chair

c. Biweekly conference call for board to keep up momentum

i. Saturday morning at 9:00 was suggested. Lisa will contact Amy to see if that works for her so she can be involved.

d. Jovanna and her thoughts on PD (shared by Tara)

i. Mentoring

ii. Positive energy for MO-RID before workshops.

iii. Newsletter is a great tool. Jovanna could contact some deaf and interpreting groups in each region to get current news.

iv. Tara will contact Jovanna and give her the green light to go ahead with her ideas in the email.

e. Date for next meeting

i. The MO-RID annual business meeting will be May 20, 2017 at the Columbia Public Library/Daniel Boone Regional Library. We have not decided who will reserve the room.

f. Date of workshop will be decided in our next business meeting.

g. All agenda items must be submitted by May 10th

h. Call for nominations for treasurer, secretary, member at large, central region representative, and southwest region representative must

be submitted by March 3rd (Jerry send via Constant Contact)

i. Names of people who we are nominating must be submitted by April 20th (Jerry send via Constant Contact)

j. We will vote at our business meeting on May 20th (Jerry send via Constant Contact)

k. We will decide on our next meeting and monthly or bi weekly call after we hear from Amy

IX. Adjournment

- a. Daniel called to adjourn at 11:52 am
- b. Lisa second